

Convenience contract for transcription and captioning services **63-TTA298479**

Five (5) vendors have been awarded this contract. You may use whomever you want. Be sure to give the vendor the bid number 63-TTA298470 to make sure you are receiving the contract prices.

If services are \$5,000 and above, they must be paid for on a purchase order. Make sure to reference the bid number in the requisition comment field as documentation for using the vendor.

Services under \$5,000 may be paid for on small purchase voucher. Again, be sure to reference the bid number as your documentation for using them.

Contract term: One year with the option to renew for 4 additional one year periods.
Begins 9/1/14

Automatic Sync Technologies, LLC:

Contact Kara Stark
Email: info@automaticsync.com
Phone: (877) 278-7962 x715
Fax: 307-222-6770

Caption IT, LLC:

Contact Jared Janssen
Email: jared@captionit.net
Phone: 920-336-7232
Fax: 888-51206625

Karas Enterprises dba **Karasch & Associates :**

Contact Ed Sarkissian
Email: esarkissian@karasch.com
Phone: 800-621-5689 x 114
Cell: 610-314-1929
Fax: 610-696-2008

Rogers Word Service:

Contact William Rogers
Email: rogersword@rogersword.com
Phone: 919-834-0000
Fax: 919-834-4537

3Play Media, Inc:

Contact Josh Miller
Email: josh@3playmedia.com
Phone: 617-764-5189
617-245-0510